

Written: May, 1991
Reviewed: 3/11, 11/12
Revised: 4/93, 12/97, 4/01, 1/04, 5/07

Policy: F-16-ORT
Orthopedic Clinic
Ambulatory Care Division
LSU Health Sciences Center- Shreveport, LA
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FIRE DRILL ASSIGNMENT

PERSONNEL	DUTIES	<u>STATION</u>
LPN	Fire Extinguisher.	Main Hall
LPN	Monitor waiting room and help, evacuate patients if necessary, after closing patient doors.	Waiting Room
Medical Specialist	Monitors cast room. Helps evacuate patients if necessary.	Cast Room
Nursing Assistant	Monitor waiting room and front door. Help evacuate patients, if necessary, after closing patient doors.	Waiting Room
Clerk	Monitors phone.	Front Desk
Clerk	Monitors phone.	Front Desk
Supervisor	Will report to clinic to supervise activities.	Clinic

Evacuation Plan: (See the next page for routes)

Order of Evacuation:

1. Patients closest to the fire
2. Ambulatory patients
3. Non-ambulatory patients are placed on the stairwell landing and evacuated by Fire Department or LSUHSC personnel.

